

Contact Information

Please provide us with contact information for your group/organization.

* 1. Your organization/group name

* 2. What is your address?

Mailing Address

City

State

Zip Code

* 3. What is your web address?

* 4. Please share contact information for your organization/group's leader

Name

Title

Email

Phone Number

5. Please provide contact information for the project leader if different from the organization/group leader

Name

Title

Email

Phone Number

* 6. Is your organization an IRS 501(c)3 nonprofit organization?

☐ Yes

☐ No

7. If Yes, please provide your tax identification number

8. If no, do you have a fiscal sponsor?

☐ Yes

☐ No

9. Please upload your fiscal sponsor's 501c3 letter.

Choose File

Choose File

No file chosen

10. Please upload a letter from your fiscal sponsor confirming fiscal sponsorship of your group

Choose File

Choose File

No file chosen

11. Please provide contact information for your fiscal sponsor.

Name of fiscal sponsor
organization

Tax identification number
for fiscal sponsor

Fiscal sponsor contact
name

Fiscal sponsor phone
number

Fiscal sponsor mailing
address

City

State

Zip Code

* 12. Tell us how many paid staff you have.

Full time

Part time

* 13. How many volunteers do you have?

- * 14. Upload a list of your board members or advisory committee members. Include their names, their titles and their affiliations (such as place of employment and/or other community organizations where they serve as board members or advisors).

Choose File

Choose File

No file chosen

Environmental Justice Fund 2020

Organization/Group Budget Information

- * 15. Does your group have an organizational budget?

☐ Yes

☐ No

16. Please upload your organizational budget.

Choose File

Choose File

No file chosen

Environmental Justice Fund 2020

Optional: Virtual Presentations

The Environmental Justice Fund includes an option to bring your presentation to life by presenting to our grant review committee. This is optional and would be in addition to the required written proposal. Interpreters will be provided free of cost for those in need of this support.

- * 17. Would you like to do a virtual presentation about your project to the Grantmaking Committee?

☐ Yes

☐ No

- * 18. Would you like an interpreter to support you with your presentation?

☐ Yes

☐ No

☐ Not Applicable

19. Which language(s)?

Please sign up for a virtual presentation slot [here](#).

When you sign up, please include your organization's/group's name and your email address. Once you sign up, you will receive an email with additional details.

Environmental Justice Fund 2020

Grant Narrative

Please refer for page 5 of the [2020 Environmental Justice Guidelines](#) for the criteria that the grant review committee will use to consider applications.

Please limit your proposal narrative to six (6) pages or less.

Organization

Tell us about your organization's or community group's history, mission, and programs.

Project

Tell us about your project: what are you going to do? Please discuss the following:

- Why you are doing this project and why it is important to your community
- The environmental and climate issues in your community as well as COVID-19 impacts
- How this project will address those environmental and climate issues and COVID-19 impacts
- How this project builds on existing community efforts or community solutions
- Will you use this grant to support a new staff person?

People

Tell us about the people that will make your project happen and how they are connected to your community. Please also discuss the following:

- How your community members are leaders in this work
- How many volunteers will be involved, if any, and what they will do
- What partners, if any, will you work with to advance your project and what will be their role(s)

Impact

Tell us about the impact your project will have and how your community will benefit. Please also include:

- If your project is citywide or neighborhood-based
- How many people will be served, directly and indirectly
- How you define success and how you will know your efforts were successful
- Three (3) specific things that you want to happen as a result of your project

Land Acquisition, Infrastructure & Capitol Project Long Term Goals

While [we are unable to fund](#) land/property acquisition, capitol projects, or large infrastructure investments, would like to help connect you with contacts and potential funding opportunities that do, such as the Equitable Development Initiative at the City's Office of Planning & Community Development. Please include a very brief paragraph detailing needs and goals that you may have to this regard.

Is there anything else about your group or your project that you would like us to know?

* 20. Upload your grant narrative (Six pages or less)

Choose File

Choose File

No file chosen

* 21. Upload your project timeline.

Download the template [here](#)

Choose File

Choose File

No file chosen

* 22. Upload short biographies of your project team members

Choose File

Choose File

No file chosen

* 23. Please upload your project budget.

Download the template [here](#)

Choose File

Choose File

No file chosen

Environmental Justice Fund 2020

Final Application Checklist

* 24. Make sure you've submitted the following:

- ☐ Current copy of organizational budget
- ☐ Copy of current 501c3 letter
- ☐ Letter confirming your fiscal sponsorship
- ☐ Current 501c3 letter for fiscal sponsor
- ☐ List of current board members and/or advisory committee members
- ☐ Project timeline
- ☐ Project budget

Environmental Justice Fund 2020

Next Steps

Thank you for submitting your proposal for the 2020 Environmental Justice Fund. Should you have any questions, please email equityenviro@seattle.gov or call (206) 615-0817. We will reach out to confirm the date of your virtual presentation if you opted in. Otherwise, grantees will be notified of funding decisions via email by early December.

